



Michael R. Pence, Governor  
Mary Beth Bonaventura, Director

**Indiana Department of Child Services**  
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[www.in.gov/dcs](http://www.in.gov/dcs)

**Child Support Hotline: 800-840-8757**  
**Child Abuse and Neglect Hotline: 800-800-5556**

December 15, 2015

Dear Foster Parent,

We are delighted to once again be able to announce a cost of living increase to your foster care per diem rates as of January 1, 2016<sup>1</sup>. The new rates are as follows:

	Age 0-4	Age 5-13	Age 14-18
Amount of Increase	\$ 0.30	\$ 0.32	\$ 0.37
Foster Care	\$20.47	\$22.22	\$25.64
Foster Care with Services	\$28.24	\$29.99	\$33.41
Therapeutic Foster Care	\$40.38	\$42.13	\$45.55
Therapeutic Plus	\$64.13	\$65.88	\$69.30
Non-Ward Baby	\$20.47	n/a	n/a

If you currently have placements in your foster home, you will receive a new Individual Child Placement Referral (ICPR) in early January with the new 2016 rate. The new ICPR will include a new Billable Unit Referral ID (BURID) that must be used along with the new rate when you invoice for January 2016 dates of service (you will use the 2015 rates and BURID for December dates of service). Also included in this mailing is an updated Foster Care Per Diem Invoice Total Checker for 2016, a tool to assist you in totaling your invoices more easily.

If you have not already done so, we strongly encourage you to sign up for access to the KidTraks Vendor Portal to improve your invoicing experience. This will allow you to view and print your ICPRs and view the status of your invoice/payments. To sign up for the Vendor Portal, please complete, sign and date a KidTraks Vendor Porter User Agreement, which can be found on the DCS website at [www.in.gov/dcs/2328.htm#financeform](http://www.in.gov/dcs/2328.htm#financeform), and mail it to: **DCS Payment Research Unit, 402 W. Washington Street-MS 54, Indianapolis, IN 46204.**

<sup>1</sup> An increase of 1.47% will be applied to the base rates (“Foster Care” level rates) across all three age groups. The amount of the increase, calculated based on the difference between 2015 and 2016 “Foster Care” level rates for each of the three levels, will be applied to each corresponding enhanced rate.



Also, to further add ease to your invoicing process, DCS continues to accept electronic submission of invoices for foster care per diem, as well as personal allowance and birthday/holiday allowance. Step-by-step quick reference guides are now available for electronic invoicing and can be accessed at <http://www.in.gov/dcs/2985.htm>. Please contact your Foster Care Specialist for more information. Please also see the enclosed Tips for Invoicing.

Thank you for the tireless effort and compassion you give to Indiana's children and their families. Best wishes to each of you for a happy holiday season and a New Year filled with special memories.

Sincerely,



Tristyn Ryan  
Foster Care Program Manager



*Protecting our children, families and future*