



**INDIANA EMERGENCY RESPONSE COMMISSION (IERC)
Fiscal Committee
Indiana Government Center South
302 West Washington St.
Indianapolis, Indiana 46204
July 8th, 2019**

COMMITTEE MEMBERS PRESENT:

Laura Steadham—IDEM
Ian Ewusi—IDHS
Bernard Beier—Local Government Representative
Bruce Palin—Public Representative
Madison Roe—IDHS
Dawn Mason—IDHS
Sarah Chaney—IDHS

COMMITTEE MEMBERS ON THE PHONE:

COMMITTEE MEMBERS ABSENT:
Shawn French—Business/Industry Representative
James Pridgen—Business and Industry Representative

The following Commissioners, staff and audience members were present:

Kraig Kinney—IDHS
Jeff Larmore—Local Government Representative
Becky Waymire—Morgan County LEPC
Allison Moore—Monroe County EMA

WELCOME AND INTRODUCTION

Ms. Steadham welcomed everyone to the Fiscal Committee meeting and requested a determination of a quorum.

QUORUM

Ms. Steadham indicated a quorum was present after roll call.

Roll Call

Ms. Steadham—Yes
Mr. Ewusi—Yes
Mr. Palin—Yes
Mr. Beier—Yes

Ms. Roe—Yes
Ms. Mason—Yes
Mr. Chaney—Yes

CONSIDERATION OF MINUTES

Mr. Beier motioned to approve the July 9th, 2018, meeting minutes. Mr. Palin seconded the motion. No further discussion occurred.

Roll Call

Ms. Steadham—Yes
Mr. Ewusi—Yes
Mr. Palin—Yes
Mr. Beier—Yes

Ms. Roe—Yes
Ms. Mason—Yes
Mr. Chaney—Yes

Mr. Palin motioned to approve the March 11th, 2019, meeting minutes. Ms. Roe seconded the motion. No further discussion occurred.

Roll Call

Ms. Steadham—Yes
Mr. Ewusi—Yes
Mr. Palin—Yes
Mr. Beier—Yes

Ms. Roe—Yes
Ms. Mason—Yes
Mr. Chaney—Yes

NEW BUSINESS

2020 Fiscal Year Budget Consideration

Ms. Chaney opened the discussion of the budget and mentioned Adam Thiemann, IDHS CFO, was unable to attend the committee meeting. Ms. Steadham asked if this was what was presented back in April at the IERC Retreat. Ms. Chaney stated this is the 2020 budget. Mr. Palin asked about the noncompliant LEPC fund balance and the IERC main account balance showing on the budget together. Mr. Ewusi explained Adam had talked about separating the funds, but the conversation is ongoing. Mr. Beier questioned the twenty thousand dollars decrease from the 2019 budget to the 2020 budget whether this was part of a contractual agreement for the Tier II system. Mr. Ewusi stated the IERC previously paid IDSi for the addition of the LEPC module and Advanced Search Module to Tier II Manager. Mr. Ewusi stated the line item for administrative and travel costs had decreased as well.

Mr. Ewusi mentioned that Adam had inquired if there an opportunity to change or add to the budget anywhere for the LEPC brochure printing costs if IDHS PIO couldn't provide funding. Mr. Steadham asked for an estimate for printing. Mr. Larmore said it was about thirty-four hundred dollars for two hundred color copies of the brochure per county. Ms. Mason stated PIO communicated they do not have the funds to print the brochures. Mr. Palin asked about the staffing costs to which Mr. Ewusi replied that the position is currently filled. Mr. Palin stated that unless the commission travel cost was less than the seven thousand dollars listed there isn't a lot of room for movement. Mr. Ewusi said the travel and administrative costs usually don't exceed four thousand dollars. It was determined by Mr.

Ewusi and Mr. Palin that the conference fund/ LEPC assistance fund won't be touched. Mr. Palin stated unless they deducted from the conference expenses for the brochures there might not be anywhere to pull funding from.

Mr. Steadham questioned giving two hundred brochures per county. Ms. Roe said stated they could cut the number down to a hundred per county and should take into consideration those inactive counties that won't need them. Mr. Palin asked if that would cut the cost. Mr. Larmore stated he was unsure. Mr. Steadham questioned if Ms. Mason's costs for a conference coming up would come out of this budget. Mr. Ewusi stated funding for conferences comes out of the IDHS Hazmat budget and rarely draws from IERC funding. Mr. Beier stated the commission needs to consider the EMAI's complaint that the IERC's badge and hotel fees for the EMAI/IERC Conference didn't come out of the ten-thousand-dollar grant and they need to keep this in mind for the coming year.

Mr. Beier made a motion to keep the budget as is and look at funding the brochures on the 2021 budget giving them a year to revise the budget to accommodate other costs. Mr. Palin seconded this motion.

Roll Call

Ms. Steadham—Yes
Mr. Ewusi—Yes
Mr. Palin—Yes
Mr. Beier—Yes

Ms. Roe—Yes
Ms. Mason—Yes
Mr. Chaney—Yes

ADJOURNMENT

Ms. Steadham stated there isn't any other business to discuss. Mr. Palin motioned for adjournment. Ms. Chaney seconded.

Roll Call

Ms. Steadham—Yes
Mr. Ewusi—Yes
Mr. Palin—Yes
Mr. Beier—Yes

Ms. Roe—Yes
Ms. Mason—Yes
Mr. Chaney—Yes

NEXT MEETING

TBD
May 12, 2020

LLS

Laura Steadham, Chair