



**INDIANA EMERGENCY RESPONSE COMMISSION (IERC)
COMMUNICATIONS COMMITTEE
Indiana Government Center South
302 West Washington St.
Indianapolis, Indiana 46204
May 11, 2020 (Virtual)**

COMMITTEE MEMBERS PRESENT:

Ian Ewusi—IDHS
Amanda Horner—IDHS
Madison Roe—IDHS
Jeff Larmore—Local Government Representative, Chair
Stephanie McKinney—Local Government Representative
James Pridgen—Business/Industry Representative
Becky Waymire—Local Government Representative

COMMITTEE MEMBERS ABSENT:

Matt Bilkey—Designee for Superintendent of ISP
Shawn French—Business/Industry Representative

The following staff were present:

Justin Guedel—IDHS
Elliot Anderson—IDHS

WELCOME AND INTRODUCTION

Mr. Larmore welcomed everyone to the Communications Committee meeting and requested the determination of a quorum. Meeting was called to order at 10:15am.

QUORUM

Ms. Roe confirmed by roll call that a quorum was present, with seven (7) of nine (9) members in attendance.

CONSIDERATION OF MINUTES

A motion to accept the March 9, 2020 meeting minutes was made by Mr. Pridgen and seconded by Ms. Roe.

Roll Call

Mr. Larmore—Yes	Mr. Ewusi—Yes	Ms. Horner—Yes
Mr. Pridgen—Yes	Ms. Roe—Yes	
Ms. Waymire—Yes	Ms. McKinney—Yes	

No further discussion occurred. All present were in favor.

Motion Carried

OLD BUSINESS

National Association of SARA Title III Public Officials (NASTTPO) Risk Management Plan (RMP)

Ms. Roe stated there is no update on the RMP document.

Tier II Manager System Plan Module Questions

Ms. Roe provided a list of questions that would be included in the Tier II Manager system LEPC plan module discussed in previous committee meetings. Mr. Larmore suggested providing examples of the types of answers expected from the facilities. He also suggested working with facilities to come up with a list of questions that are appropriately phrased. Mr. Larmore noted a roll out of questions would be beneficial to prevent overwhelming the facilities.

No further discussion occurred.

EMAI/IERC Conference

Ms. Roe provided a recap of a conference call that was held between the EMAI board and several IERC members. Mr. Pridgen asked how long the EMAI is subject to a contract with the Marriott East hotel. Ms. McKinney reported one more year ending in 2021. Mr. Ewusi was tasked with acquiring a copy of the contract from the EMAI board for the July meeting. Mr. Larmore suggested including the IERC on future discussions of where the conference will be held.

Mr. Larmore began the discussion on the EMAI conference schedule and noted working with Ms. McKinney on a tentative schedule that has several HAZMAT topics and needs feedback from the IERC. Mr. Pridgen suggested inviting Mr. Shuchek from Pipeline and Hazardous Materials Safety Administration (PHMSA) who presented at the March meeting as a speaker. Ms. Roe suggested inviting Mr. Shuchek as a vendor if the speaker schedule is full. Ms. McKinney indicates she has reached out to several individuals, including Mr. Mark Olson, Mr. John Hill, Ms. Melanie Pattenauade and several IDHS division directors. Mr. Pridgen noted he would like to get both Mr. John Hill (US DHS Assistant Secretary) and Mr. Steven Cox (IDHS Executive Director) in attendance. Mr. Ewusi indicated he will reach out to Mr. Cox about attending the conference. Mr. Pridgen noted he will work with Ms. McKinney and Mr. Larmore offline to discuss speakers for the conference.

No further discussion occurred.

NEW BUSINESS

Mr. Larmore opened the floor for new business. Hearing none he welcomed a motion for adjournment.

ADJOURNMENT

A motion to adjourn the meeting was made by Mr. Pridgen and seconded by Ms. McKinney.

Roll Call

Mr. Larmore—Yes
Mr. Pridgen—Yes
Ms. Waymire—Yes

Mr. Ewusi—Yes
Ms. Roe—Yes
Ms. McKinney—Yes

Ms. Horner—Yes

No further discussion occurred. All present were in favor. Meeting adjourned at 11:00am.

NEXT MEETING

TBD



Jeff Larmore, Chair

