

## SENIOR ADVISORY COMMITTEE MEETING

Microsoft Teams Meeting

**Stephen Cox – Chair**

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### **Meeting Minutes**

April 30, 2021 at 1:00 p.m.

#### **Members Present:**

Beier, Bernie – Allen County Homeland Security Director  
Cain, Steven – Purdue University Extension Manager  
Cox, Stephen – Indiana Department of Homeland Security Executive Director  
Elcesser, John – Indiana Non-Public Education Association Executive Director  
Fay, Sally – Integrated Public Safety Commission  
Johnson, Phil – University of Notre Dame  
Rogowski, Peri – Indiana Department of Homeland Security State Planning Director  
Turner, Larry – Indiana State Police  
Wilson, Michael – Warsaw-Wayne Fire Department Chief

#### **Members Absent:**

Barnes, Tracey – Indiana Office of Technology Executive Director  
Kaufmann, Dr. Michael – Indiana Department of Homeland Security EMS Director

#### **Call Meeting to Order and Quorum**

Stephen Cox, Indiana Department of Homeland Security (IDHS) Executive Director called the Senior Advisory Committee (SAC) meeting to order at 1:00 p.m. Roll call was taken, and it was determined that there was a quorum.

#### **Approve Minutes from February 26, 2021 Meeting**

Chairman Cox presented the February 26, 2021 SAC meeting minutes for approval.

#### **Motion:**

Steve Cain moved to approve the minutes from the February 26, 2021 SAC meeting. The motion was seconded by John Elcesser. A roll call vote was held, and the motion passed unanimously.

#### **All in Favor:**

Beier, Bernie  
Cain, Steven  
Cox, Stephen  
Elcesser, John  
Fay, Sally

Rogowski, Peri  
Turner, Larry  
Wilson, Michael  
**Opposed: NA**

### **Review SHSP Priority and Non-Priority Applications**

Rachel Cosner, IDHS State Homeland Security Program (SHSP) Grant Manager, presented to the committee the FY 2021 SHSP national priorities, example projects, objectives, requirements, and applications.

#### SHSP Requirements

IDHS target allocation is \$4,602,500.00. IDHS, as the SHSP grant pass-through entity, is required to award 80%, or \$3,682,000.00, of the federal award while maintaining 20%, or \$920,500.00, for internal projects including 5%, or \$230,125.00, for the management and administration of the award. The 20% includes the Fusion Center projects (\$643,125.00) and a state project that will add cameras to White River State park (\$47,250.00). IDHS must ensure at least 25%, or \$1,150,625.00, of the federal award is used for Law Enforcement Terrorism Prevention Activities (LETPA) and this figure was exceeded. IDHS must also ensure that at least 30%, or \$1,380,750.00, of the award goes toward the identified national priorities/investment justifications. IDHS must make these subawards available within 45 days. Lastly, the SAC is a requirement of the SHSP grant.

#### National Funding Priorities

The FEMA identified SHSP national priorities, or investment justifications (IJ), are as follows: Enhancing Cybersecurity, Enhancing Security of Soft Targets and Crowded Places, Enhancing Information and Intelligence Sharing and Cooperation, Domestic Violent Extremism, and Addressing Emergent Threats.

#### Cybersecurity Investment Justification

The cybersecurity investment justification must be at least 7.5%, or \$345,187.50, of the award. Cybersecurity investments must support the security and functioning of critical infrastructure and core capabilities as they relate to preventing, preparing for, protecting against, or responding to acts of terrorism.

#### Soft Targets and Crowded Places Investment Justification

The soft targets and crowded places investment justification must be at least 5%, or \$230,125.00, of the award. Soft targets and crowded places are increasingly appealing to terrorists due to their relative accessibility and large number of potential targets. This is complicated by the prevalent use of simple tactics and less sophisticated attacks. Public and private sectors should collaborate to enhance security in these locations.

#### Information and Intelligence Sharing and Cooperation Investment Justification

The information and intelligence sharing and cooperation investment justification must be at least 5%, or \$230,125.00, of the award. This investment justification is where the Fusion Center's application is housed. Cooperation and information sharing among state, federal and local partners across all areas of the homeland security enterprise,

including counterterrorism, cybersecurity, border security, immigration enforcement and other areas is critical to homeland security operations and the prevention of, preparation for, protection against and responding to acts of terrorism.

#### Domestic Violent Extremism Investment Justification

The domestic violent extremism investment justification must be at least 7.5%, or \$345,187.50, of the award. This investment justification must be in support of the state's efforts to combat the rise, influence, and spread of domestic violent extremism.

#### Addressing Emergent Threats Investment Justification

The addressing emergent threats investment justification must be at least 5%, or \$230,125.00, of the award. The definition of emergent threats is the rapidly evolving and innovative technology, equipment, techniques, and knowledge

#### Addressing National Priorities

IDHS sent an information bulletin to the locals the week of March 1, 2021 which highlighted this year's national priorities, funding caps, application caps, and SHSP requirements. Applicants could submit one priority application with a cap based on the applied priority and one non-priority application with a cap of \$150,000.00. These applications were due on April 23, 2021 at 5pm EDT. IDHS received a total of one-hundred seven (107) applications requesting \$15,467,793.89. Sixty-eight (68) of the applications were priority and the remaining thirty-nine (39) were non-priority applications. Each application was reviewed twice following the rubric shown on slide twenty (20) of the PowerPoint housed in Teams. Reviewed applications were then ranked by score for each IJ and evaluated for project compatibility. Finally, all communications projects were reviewed for compatibility and interoperability by the Statewide Interoperability Coordinator (SWIC) as outlined on page thirty-two (32) of the FY 2021 Homeland Security Grant Program (HSGP) Notice of Funding Opportunity (NOFO). The Core Capabilities applicants used to justify their projects were compared to Indiana's Core Capabilities chart which was determined by the 2020 Stakeholder Preparedness Review (SPR). Regarding the core capability chart, green is considered a high priority, yellow is considered a medium priority, red is considered a low priority, and grey is not considered a priority at this time.

#### Review Committee Recommendations: Fund

Thirty-four (34) projects totaling \$4,372,375.00 are recommended to fund by the SHSP review committee. Seven (7) applications totaling \$1,457,250.00 are recommended for the National Priority IJs. Twenty-six (26) applications totaling \$2,867,875.00 and 1 state application totaling \$47,250.00 are recommended to fund for the Local IJ. The twenty-six (26) applications were the top applications with a score of at least twenty (20) out of thirty (30) and were not disqualified by the SWIC.

#### **Motion:**

Steve Cain moved to approve and include the thirty-four (34) applications in the federal application. The motion was seconded by Sally Fay. A roll call vote was held, and the motion passed unanimously.

#### **All in Favor:**

Beier, Bernie  
Cain, Steven  
Cox, Stephen  
Elcesser, John  
Fay, Sally  
Johnson, Phil  
Rogowski, Peri  
Turner, Larry  
Wilson, Michael  
**Opposed:** NA

**Review Committee Recommendations: Deny**

The SHSP review committee recommends the SAC deny the remaining seventy-two (72) applications which totaled \$11,091,946.46.

**Motion:**

Steve Cain moved to deny the remaining seventy-two (72) applications. The motion was seconded by Phil Johnson. A roll call vote was held, and the motion passed unanimously.

**All in Favor:**

Beier, Bernie  
Cain, Steven  
Cox, Stephen  
Elcesser, John  
Fay, Sally  
Johnson, Phil  
Rogowski, Peri  
Turner, Larry  
Wilson, Michael  
**Opposed:** NA

**Next Meeting & Discussion**

The next SAC meeting will be in September or October 2021, after IDHS receives the award letter from the Federal Emergency Management Agency (FEMA). Rachel Cosner will send out an invite to the SAC closer to the date. After some discussion, the SAC agreed a hybrid model of in-person and virtual would be the best option for meetings moving forward. The SAC also is interested in providing applicants feedback as to why they were denied to help the applicants gain grant writing insight. Chairman Cox notified the SAC that IDHS Grants is currently working on grants training to specifically address their concerns.

**Adjournment:**

Following no further discussion or business, Chairman Cox thanked everyone for attending the meeting. Steve Cain moved for the meeting to adjourn. The motion was

seconded by Sally Fay. The motion passed unanimously. The SAC meeting adjourned at 1:34 p.m.