



Eric Holcomb, Governor
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Division of Disability and Rehabilitative Services
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To: Bureau of Developmental Disabilities Services providers, case managers, individuals, families, and staff

From: Cathy Robinson, director, Bureau of Developmental Disabilities Services

Re: COVID-19 reporting requirements reminder

Date: Oct. 5, 2021

The Bureau of Developmental Disabilities Services is committed to working collaboratively with case managers and providers during this continued public health emergency. We appreciate the hands-on and coordinated efforts and responses our case managers and providers have demonstrated. As part of this commitment, below are reminders on required COVID-19 reporting:

- Individuals receiving BDDS services and supports
 - COVID-19 positive cases (confirmed via a COVID-19 test) **and** all deaths must be reported via [BDDS online incident reporting system](#).
- Provider staff in direct contact with individuals receiving BDDS services and supports
 - COVID-19 positive cases (confirmed via a COVID-19 test) **and** all COVID-19 related deaths must be reported via online at [COVID-19 employee reporting form](#).
- Provider notification of temporary closures or re-opening
 - Temporary closures or re-opening must be reported online at [Provider notification of temporary closures or re-opening](#).

Questions or comments may be submitted to BQIS.Help@fssa.in.gov.

