



Eric Holcomb, Governor  
State of Indiana

*Division of Disability and Rehabilitative Services*

*First Steps*

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**Interagency Coordinating Council Meeting Minutes**

January 10, 2024

10 - 11 a.m. EST

**ICC Members in attendance:** Cory Best-Chair, Jason Berty, Laura Burklew, Robyn Duffy, Mariann Frigo, Charie Gibson, Alexandra Hall, Madeline Wilks, (Proxy for Kristi Linson), Tanya Merritt-Mulamba, Jessica Minor, Jennifer Owens, Courtney Penn, Dr. Megan Purcell, Ashley Walke, Stacy Williams, Deanna Woodruff-Vice Chair

**ICC members not in attendance:** Representative Ed Clere, Erica Deathe, Rachael Foster, DJ Glander, Lindsay Holley, Erica Miller, Sarah Sailors

**First Steps State Staff in attendance:** Christina Common, David Brandon-Friedman, Katie Goodwell, Maggie Mc Call, Barbara Sanders, Marie-Therese Smith, Amy Torres, Connie Young

**Welcome and Introductions**

Cory Best, ICC Chair, called the meeting to order at 10:00am and welcomed everyone. ICC members introduced themselves. No family story this meeting due to the short agenda.

**Approval of November 2023 minutes**

Cory Best asked for a motion to approve the November meeting minutes. Megan Purcell made a motion to accept the meeting minutes as written. Jennifer Owens seconded the motion, and a vote was taken, and 15 members approved the motion. The motion was carried.

**2024 Meeting Dates**

Cory Best proposed a 4-meeting date schedule for 2024 based upon a recommendation from the Executive Committee. He asked members to react and provide feedback. Alexandra Hall objected to the July meeting because that is when school is out and could make it difficult for families to attend. Cory stated, ICC members would be strongly encouraged to attend all meetings in person, but the council will still offer a Zoom option. Cory asked for a motion to accept the proposed 2024 meeting dates. DeAnna Woodruff made a motion to accept the 2024 meeting dates and Robyn Duffy seconded the motion. All 15 ICC members were in favor of the motion and the motion was carried.

**ICC-By-Laws**

Cory Best shared that there should be some changes to the by-laws that were adopted in 2021. Copies were available to the council. One update noted is going from 6 meetings to quarterly meetings. The updated by-laws will be voted on to adopt in April.

**First Steps Update**



Maggie Mc Call, First Steps Director of Quality Assurance, shared the results of the FFY2022 quality Review. The results will be submitted to the Office of Special Education Programs at the beginning of February. (Power Point Attached)

**ICC Member and Public Comment**

Cory Best opened the floor for public comments. Courtney Penn reported that Tonia Carriger will be retiring in April. Her position is posted on the state website.

Mariann Frigo gave an update on the hearing grants her agency received. She stated it is alarming the amount of young children with hearing concerns. They will begin another grant this year that screens children in childcare settings.

**Adjourn**

Cory Best asked for a motion to adjourn the meeting. Alexandra Hall made a motion to adjourn, and DeAnna Woodruff seconded the motion. The motion was carried, and the meeting was adjourned at 10:53am. The next meeting is April 10, 2024. It will be a hybrid meeting.

**Minutes were respectfully submitted by Janet Ballard, ICC Staff Support**