



Eric Holcomb, Governor  
State of Indiana

*Division of Mental Health and Addiction*  
402 W. WASHINGTON STREET, ROOM W353  
INDIANAPOLIS, IN 46204-2739

**REQUEST FOR FUNDING ANNOUNCEMENT - RFF # 2023-002  
FOR  
*Low Threshold Medication for Opioid Use Disorder Clinics***

**Introduction:**

This is a Request for Funding announcement (RFF) issued by the Family and Social Services Administration, Division of Mental Health & Addiction. The date for this project is March 1, 2023, through September 29, 2023, with an option to extend to September 29, 2024 pending federal approval.

This RFF is intended to publicize the availability of Grant opportunities for services described herein. Neither the issuance of this RFF nor the receipt of any responses thereto, shall create any obligation to the State of Indiana to make any award pursuant hereto. The award of any grant(s) as a result of this RFF shall be at the sole discretion of FSSA. Neither this RFF nor any response (“proposal”) submitted hereto are to be construed as a legal offer.

**Proposals can be submitted in a written format, or an oral format.** The oral format (in person or virtual) must be requested by email to **Mark Loggins** [mark.loggins@fssa.in.gov](mailto:mark.loggins@fssa.in.gov) by the due date listed below. Please see below for Written and Oral Proposal formats and submission requirements.

**Submission Requirements:**

**Written Proposals-** should be submitted by email no later than **4:30pm EST on January 6, 2023**, to Mark Loggins’s email: [mark.loggins@fssa.in.gov](mailto:mark.loggins@fssa.in.gov) .

- Proposals received ***after 4:30pm EST will not be considered.***
- The email subject line must be **RFF # 2023-002**
- Email must include the following:
  - A cover letter indicating the principle contact telephone number and email are required for each proposal. **This must be the first page of the proposal.**
  - Must use Times New Roman 12-point font for all pages of the proposal



- All supporting documents for the proposal must be attached to the email as one PDF file.
- Submit one proposal per applicant. Agencies that are not the lead applicant, may be included in multiple proposals.

**Oral Proposals-** should be requested by email no later than **4:30pm EST on January 6, 2023**, to Mark Loggins's email: [mark.loggins@fssa.in.gov](mailto:mark.loggins@fssa.in.gov) .

- Requested oral proposals received *after 4:30pm EST will not be considered.*
- The email subject line must be **RFF# 2023-002**
- Email must include the following:
  - A cover letter indicating the principle contact telephone number and email are required for each proposal. **This must be the first page of the proposal.**
  - Attach a cover letter, outline, budget, and a copy of visual presentation (ex. PowerPoint)
  - Must use Times New Roman 12-point font for all pages of the proposal
  - Indicate if this presentation will be onsite or virtual
- Failure to submit an email that includes all the above documents will result in no presentation being scheduled.
- **Mark Loggins** will schedule a date and time for the oral presentation within 5 business days.
- Oral Proposals may be face to face, teleconference (i.e., Microsoft Teams, Zoom).
- Presentations are limited to 30-minutes.

### Questions Regarding this RFF:

Questions regarding this RFF must be submitted via e-mail to Mark Loggins no later than 4:30 p.m. EST on **December 5, 2022**.

- **Questions received after 4:30p.m. EST** will not be included on the Q&A form posted on the website and may not be answered timely if at all.
- Email subject line for questions must be **Questions for RFF# 2023-002**

Questions received by the due date will be answered by **December 9, 2022**, and posted to the DMHA funding webpage (<https://www.in.gov/fssa/dmha/funding-information/>)

**All questions and inquires must be directed to ONLY Mark Loggins [mark.loggins@fssa.in.gov](mailto:mark.loggins@fssa.in.gov) . Failure to follow this expectation disqualifies the application from this RFF.**

## Project Description:

The Indiana Division of Mental Health and Addiction (DMHA) is granting funds for at least four (4) and up to eight (8) qualified providers to develop and implement a Low Threshold Medication for Opioid Use Disorder (MOUD) clinics. Low Threshold MOUD clinics should provide the following basic services: 1) Low barrier access to FDA approved medications (buprenorphine and naltrexone) for opioid use disorders to persons meeting the clinical diagnostic criteria for opioid use disorders. Referrals to nearest Opioid Treatment Program (OTP) are mandatory for persons requesting or requiring behavioral health services with methadone. Clinics must also offer evidence based psychosocial interventions with qualified professionals; 2) Peer Recovery Coaching utilizing Certified Peer Recovery Coaches with a principled focus on harm reduction and resource referrals; 3) Robust referral system for timely provision of treatment and recovery resources to aid in recovery from opioid use disorders; 4) Comprehensive Case Management Services to assist with the coordination of any needed services for patients; and 5) Healthcare Navigators to help patients find sustainable funded coverage options, including insurance, Recovery Works, or Medicaid.

Guidance on key principles for Low Threshold MOUD clinics can be found in the following link:

<https://www.ncbi.nlm.nih.gov/pmc/articles/PMC7075734/>

For this grant opportunity, the Low Threshold MOUD clinics **MUST** be located within or on the campus of a hospital with an emergency department. Clinics should be designed to eliminate barriers to access of FDA approved medications while also adhering to evidence-based standards of care as well as all federal, state, and local laws. Treatment should **NOT** be restricted based solely on abstinence to illicit substances. Clinics should be closely aligned with the hospital emergency department to allow for quick access for discharged patients in need of medication.

Data collection for the clinics is yet to be determined but will be addressed during the contracting process.

This grant is made available through the State Opioid Response 3 Grant. Potential respondents to this RFF should be agencies with an extensive history and proven experience in providing quality, evidence-based care to individuals with opioid use disorder. All respondents should have letters of support from the executive leadership of the hospital with which they intend to work. This funding is not available for clinics already operating a low threshold MOUD model.

This grant will be funded beginning March 1, 2023, through September 29, 2023, with an option to extend to September 29, 2024, pending federal approval. All clinics are expected to be operational and sustainable by the end of the grant period.

Allowable costs will include FTEs, costs for development, hiring costs for necessary staff, equipment, supplies, trainings costs, and service costs not billable to a 3<sup>rd</sup> party payer.

### RFF Timeline:

\*Subject to change\*

November 21, 2022	RFF Released
December 5, 2022	RFF Questions Due
December 9, 2022	RFF Answers Posted to DMHA Funding Website
January 6, 2023	RFF Proposal Submissions Due
January 12, 2023	Oral Presentations Conducted
January 20, 2023	Notify Applicants of Award Determination

### Project Timeline

March 1, 2023	Project starts
September 29, 2023	Project ends *optional extension pending federal approval

### Funding

The total funding amount available for this RFF is \$2,000,000. Applicants may be awarded up to \$500,000 each.

FSSA/Division of Mental Health and Addiction encourages applicants to be as creative as possible in their proposals regarding costs. Cost efficiency will be considered when determining grant(s) awards.

**Non-Authorized Activities:** Such items may include, but not be limited to the following:

- Food
- Pay for promotional items
- Capital purchases such as buildings
- Rent or a Lease beyond the grant period
- Alterations or Renovations to existing space

### Evaluation - Total Points Available: 100

Proposals will be reviewed and scored by a committee selected by the Division of Mental Health and Addiction. Proposals will be evaluated based upon the proven ability of the applicant to meet the goals of the project description in a cost-effective manner.

The following checklist is for your reference only as it indicates the maximum points available for each item required in your proposal. Each proposal should be broken down by each of the sections below.

**Organize Proposal Pages as Follows:**

Proposal Content/Scoring Criteria	Maximum Points Available	Applicant Checklist
<b>1.) Cover Letter/Introduction: One (1) page maximum: Including items below:</b>	1 pts	
a.) Primary program contact information, (name, email, and phone number):		
b.) Signature of Director/Authorized individual:		
c.) Total Amount of funds requested:		
d.) Population(s) of focus:		
e.) Proposed catchment area:		
f.) Proposed numbers to be served:		
<b>2.) Organization/Agency Information: One (1) page maximum:</b>	5 pts	
a.) What is the make-up of your organization? Does the leadership/staff represent the population of focus?		
b.) Describe your mission, goals, and area(s) of focus:		
c.) What makes your agency unique in working with individuals from your Population of Focus:		
d.) Describe your ability to provide services to the Population of Focus- (i.e., existing relationships with OTPs):		
<b>3.) Cultural Competency/Cultural Humility: One (1) page maximum:</b>	10 pts	
a.) Describe how your organization strives to be culturally competent and how you proactively and intentionally work to include disparate populations or those who have not historically been served or engaged.		
b.) Describe the activities you will engage in to increase diversity, equity, and inclusion with the population being served.		

<b>4.) Current/Past Program Experiences: Two (2) page maximum</b>	20 pts	
a.) Provide a thorough explanation of Organization/Agency experience in implementing low threshold models of addiction treatment:		
b.) Highlight at least one program you are especially proud of and why. What outcomes were achieved?		
c.) Are any of the initiatives you've implemented considered evidence-based? If so, which ones?		
d.) What gaps exist and how will this funding help?		
e.) Identification of methods used to target services to address current gaps:		
f.) Demonstration of collaboration with community entities:		
g.) Qualifications of Key Personnel: Provide the resume of each Key Personnel [Note: Resumes are not counted toward page maximum].		
<b>5.) Program Narrative/Plan for Operation/ Program Implementation: Four (4) page maximum</b>	25 pts	
a.) Design/Description of the project: Please prepare a realistic timeline for implementation.		
b.) Provide detailed explanation of internal staff and/or external collaborations you intend to work with for the completion of this project.		
c.) Indicate goals/outcomes you plan to achieve. How will you measure these?		
d.) Explain potential barriers to success and ways to overcome said barriers		
e.) Describe your contingency plans in the event you are unable to implement the activities as originally planned (i.e., consequences of Covid, closures, etc.)		
<b>6.) Sustainability of the Program: Two (2) page maximum</b>	20 pts	
a.) Describe how the service program will be sustained after the completion of the grant assistance		
b.) Extent to which to the applicant intends to continue to operate the service program through cooperative agreements and other formal arrangements.		
<b>7.) Budget Template with Budget Justification: No Page Limit</b>	15 pts	
a.) Develop a budget for the selected project. Include the associated justification and the total amount requested. [Note: See below for link to access a budget template].		

<b>8.) Letters of Support: At least two (2) total letters (See 8b)</b>	4 pts	
a.) Provide letters of support from partners that are fully committed to this project and the role they will play [Note: Letters of support must be on partners organization/agency letterhead] b.) <b>Must have letter of support from executive leadership of hospital</b>		
<b>9.) Other Documentation:</b>		

### Sample Budget Template - RFF # 2023-002

A sample budget template is available and can be used to assist you in completing your proposal. Visit this link to download:

<https://www.samhsa.gov/sites/default/files/grants/budget-template.pdf>

### Confidential Information

Potential respondents are advised that materials contained in proposals are subject to the Indiana Public Records Act, IC 5-14-3 et seq., and after the grant award may be viewed and/or copied by any member of the public, including news agencies and competitors. Potential respondents claiming a statutory exception to the Indiana Public Records Act must place all confidential documents in a sealed envelope clearly marked “Confidential” and must indicate on the outside of their proposal envelope that confidential materials are included and, in their cover letter, specify which statutory exception provision applies. The State reserves the right to make determinations of confidentiality. If the State does not agree that the information designated is confidential under one of the disclosure exceptions to the Public Records Act, it may either reject the proposal or discuss its interpretation of the allowable exceptions with the respondent. If agreement can be reached, the proposal will be considered. If agreement cannot be reached, the State will remove the proposal from consideration for award and return the proposal to the respondent upon request. The State will not determine price to be confidential information.