



Eric Holcomb, Governor
State of Indiana

Division of Mental Health and Addiction
402 W. WASHINGTON STREET, ROOM W353
INDIANAPOLIS, IN 46204-2739

REQUEST FOR FUNDING ANNOUNCEMENT – RFF-2023-013 FOR

Women with Dependent Children, Persons who are Pregnant, and Poverty Level Substance Use Disorder (SUD) Residential Treatment

Introduction:

This is a Request for Funding announcement (RFF) issued by the Family and Social Services Administration, Division of Mental Health & Addiction. The date for this project is October 1, 2023, through September 30, 2024, for a period of 12 months.

This RFF is intended to publicize the availability of grant opportunities for services described herein. Neither the issuance of this RFF nor the receipt of any responses thereto, shall create any obligation to the State of Indiana to make any award pursuant hereto. The award of any grant(s) as a result of this RFF shall be at the sole discretion of FSSA. Neither this RFF nor any response (“proposal”) submitted hereto are to be construed as a legal offer.

Proposals need to be submitted in a written format. Please see below for written proposal format and submission requirements.

Written Proposal Requirements:

All proposals should be submitted by email no later than **4:30pm EST on 08/14/2023** to:
Emily.Truelove@fssa.IN.gov

- Proposals received *after 4:30pm EST will not be considered.*
- The email subject line must be: **RFF-2023-013**
- Email must include the following:
 - A cover letter indicating the principal contact telephone number, email, and authorized signature are required. **This must be the first page of the proposal.**
 - Must use Times New Roman 12-point font for all pages of the proposal
 - All supporting documents for the proposal must be attached to the email as one PDF file.
 - Submit one proposal per applicant.

Questions Regarding this RFF:

Questions regarding this RFF must be submitted via e-mail to Emily.Truelove@fssa.in.gov no later than 4:30 p.m. EST on **07/24/2023**.

- **Questions received after 4:30p.m. EST** will not be included on the Q&A form posted on DMHA’s funding website and may not be answered timely if at all.
- Email subject line for questions must be: **Questions for RFF-2023-013**



Questions received by 4:30 p.m. EST on 07/24/2023, will be answered by **07/31/2023** and posted to the DMHA funding website (<https://www.in.gov/fssa/dmha/funding-information/>).

All questions and inquires for this RFF must be directed ONLY to Emily Truelove at Emily.Truelove@fssa.IN.gov. Failure to follow this expectation disqualifies the application from this RFF.

Project Description:

The purpose of this RFF is to select vendors that are certified by DMHA as an American Society of Addiction Medicine (ASAM) level 3.1 and/or 3.5 to provide SUD residential treatment programming.

- I. The population of focus: persons who are pregnant, women with dependent children, persons who inject drugs, and persons below the 200% federal poverty level.
- II. This funding will provide gap funding for the population of focus described above who do not have the ability to pay for services and who are not currently receiving Medicaid.
 - a. Insurance must be pursued and continued to be pursued despite any denials to insure appropriate health care.
- III. This funding will cover a daily rate of \$126.46 and \$361.65 for levels 3.1 and 3.5 respectively. This will also include an extra \$50.00/day per child, up to two children under the age of 5 or before starting an all-day education. This funding will cover costs for caring for the child(ren) to include services for any mental health, physical health, or transportation for services. The child(ren) must receive all needed care or coordination of care throughout the day to assist with the mother being able to participate in SUD treatment.
- IV. Treatment provider will be required to utilize DMHA’s Data Assessment Registry Mental Health and Addiction (DARMHA) system to show client’s need and level of care.
- V. Provider will provide documentation of insurance denial and assist clients who are uninsured apply for insurance.
- VI. The provider will ensure ethical SUD withdrawal management is overseen by a physician and follows ASAM guidelines.

RFF-2023-013 Timeline: *Subject to change*

07/17/2023	RFF Released
07/24/2023	RFF Questions Due
07/31/2023	RFF Answers Posted DMHA Funding Website
08/14/2023	RFF Proposal Submissions Due
09/08/2023	Notify Applicants of Award Determination

Project Timeline:

10/01/2023	Project starts
09/30/2024	Project ends

Funding

The total funding amount available for this RFF is \$730,000 for SUD residential treatment for persons who are pregnant/women with dependent children and \$800,000 for SUD residential treatment for individuals who are 200% below federal poverty level. The funding source for this RFF is SAPT Block Grant funds provided through SAMHSA.

Non-Authorized Activities: Such items may include, but not be limited to the following:

- To make Cash Payments to intended recipients of Health services;
- To satisfy any requirements for expenditures of on-federal funds as a condition for the receipt of federal funds;
- Use SAPT funds for a service which is being covered by another paying source to include but not limited to, self-pay, private insurance and Medicaid.

For additional information, please refer to the following link: [Substance Abuse Prevention & Treatment Block Grant \(SABG\) | SAMHSA](#)

All awardees will claim through DMHA Electronic Billing System (DEBS) and will be trained on how to claim after notification of award. A pool of funds will be available to all awardees and once funds are spent; no additional funds will be available.

Evaluation – Total Points Available: 100

A committee selected by the Division of Mental Health and Addiction will review and score all proposals. Proposals are evaluated based upon the proven ability of the applicant to meet the goals of the project description.

The following checklist indicates the maximum points available for each item required in proposals. Each proposal should be broken down by each of the sections below.

Note: Any additional information provided outside of what’s described in the below table will result in points being deducted from overall score.

Organize Proposal Pages as Follows:

Proposal Content/Scoring Criteria	Maximum Points Available	Applicant Checklist
1.) Cover Letter/Introduction: 1 page maximum:	5 pts	
a.) Primary program contact name, email, and phone number.		
b.) Signature of Director/Authorized individual.		
c.) Estimate numbers of Population of Focus to be served		
2.) Organization/Agency Information: 1 page maximum:	5 pts	
a.) Do leadership/staff represent the Population of Focus?		
b.) Describe your organization’s mission and goals.		

c.) What makes your agency unique in working with individuals from the Population of Focus?		
3.) Cultural Competency/Cultural Humility: 2 page maximum:	20 pts	
a.) Describe how your organization strives to be culturally competent.		
b.) How do you proactively and intentionally work to include those who have not historically been served or engaged?		
c.) Describe the activities you will engage in to increase diversity, equity, and inclusion with clients served.		
4.) Current/Past Program Experiences: 2 page maximum	10 pts	
a.) Provide an explanation of your organization’s experience in implementing an initiative of this kind		
b.) Highlight at least one program you are especially proud and what outcomes were achieved?		
c.) Provide a list of which evidence-based practices your organization uses.		
d.) Describe how you collaborate with other community entities		
e.) Provide a resume of each Key Personnel [Note: 1 page max per resume].		
5.) Program Narrative/Plan for Operation/ Program Implementation: 3 page maximum	30 pts	
a.) Provide detailed explanation of internal staff and external collaborations you intend to work with for this project.		
b.) Indicate measurable goals/outcomes you plan to achieve. How will you measure these?		
c.) Explain potential barriers to success and ways to overcome.		
d.) Describe your contingency plans in the event you are unable to implement the activities as originally planned.		
6.) Sustainability of the Program: 1 page maximum	20 pts	
a.) Describe how the service program will be sustained after completion of grant assistance.		
b.) Extent to which the applicant intends to continue to operate the service program through cooperative agreements and other formal arrangements.		
7.) Estimate Population Served Template: (1) page maximum	5 pts	
a.) Develop an estimate amount of the population of focus your organization plans to serve if awarded. [Note: See below for a link to access a template].		
8.) Letters of Support: 2 total letters (1) page maximum each	5 pts	
a.) Provide letters of support from partners that are fully committed to this project and the role they will play [Note: Letters of support must be on partner organization’s letterhead and 1 page max per letter]		

Estimate Population Served Template – RFF-2023-013

An Estimate Population Served template is available and can be used to assist you in completing your proposal. Visit this link to download: <https://www.in.gov/fssa/dmha/funding-information/>

Confidential Information

Potential respondents are advised that materials contained in proposals are subject to the Indiana Public Records Act, IC 5-14-3 et seq., and after the grant award may be viewed and/or copied by any member of the public, including news agencies and competitors. Potential respondents claiming a statutory exception to the Indiana Public Records Act must place all confidential documents in a sealed envelope clearly marked “Confidential” and must indicate on the outside of their proposal envelope that confidential materials are included and, in their cover letter, specify which statutory exception provision applies. The State reserves the right to make determinations of confidentiality. If the State does not agree that the information designated is confidential under one of the disclosure exceptions to the Public Records Act, it may either reject the proposal or discuss its interpretation of the allowable exceptions with the respondent. If agreement can be reached, the proposal will be considered. If agreement cannot be reached, the State will remove the proposal from consideration for award and return the proposal to the respondent upon request. The State will not determine price to be confidential information.