

Board of Commissioners
Meeting Notes
Monday, February 21, 2022
12:00-1:30 PM
Webex Meeting

CALL TO ORDER: Please understand that this is a public forum meeting and will be recorded. If you are connected via WebEx or conference call, please silence your speakers to minimize background noises that may interfere with the recording and present speakers. The meeting was called to order by chair Dr. Lindsay Weaver at 12:20 PM EST.

ESTABLISHMENT OF QUORUM AND ROLL CALL: commissioner Christine Altman [**present**], Sen. Vaneta Becker [**not present**], commissioner Cyndi Carrasco [**present**], commissioner Kori Chambers [**present**], commissioner Molly Chavers [**present**], commissioner Kayevonne Dailey [**present**], Commissioner Sharon Jackson [**present**], commissioner Rep. Sheila Klinker [**not present**], commissioner Rep. Peggy Mayfield [**not present**], commissioner Stephanie Moore [**present**], commissioner Joileen (Joie) Winksi [**not present**], commissioner Sen. Shelli Yoder [**not present**], Chair Dr. Lindsay Weaver [**present**]. **Quorum was established at 12:22 PM EST.**

STAFF: Jordan Teske-Harrison, Director of the Indiana Commission for Women

GUESTS: Lisa Welch (Director of Native American Indian Affairs Commission), Meredith Lizza (Broad Band Executive for the Office of Governor Eric J. Holcomb), Rene Ray (Chairperson for the Women in Leadership in La Porte County).

APPROVAL OF MINUTES: Commissioner Christine Altman motioned to approve the meeting minutes for February 9, 2022, January 12, 2022, December 8, 2021, and November 10, 2021 meeting minutes. Motion seconded by Commissioner Molly Chavers. The motion carried unanimously.

REVIEW AND APPROVAL OF FINANCIAL REPORT: Commissioner Cyndi Carrasco motioned to approve the review and approval of the financial report. Motion seconded by Commissioner Kori Chambers. The motion carried unanimously.

Sponsorship Permission for Director Jordan: Discussion was held on November 10, 2021 and February 9, 2022 commission meeting concerning allocating Director Jordan permission upon the commission's approval to donate a certain amount of funds for sponsorship purposes that arise without needing a quorum vote. Due to procurement guidelines and possible time constraints of sponsorship package donations, this vote would be feasible to not miss out on opportunities to expand the commission's outreach. The proposal amount of \$5,000 would be assigned for this purpose each year for Director Jordan to designate. If the amount is not used or there is a remaining amount, the funds will be redistributed to other initiative project funds.

Commissioner Molly Chavers motioned to approve the sponsorship allocation of \$5,000 each year for Director Jordan to designate each year without a quorum vote. The sponsorships will need to be pre-approved by the Executive Committee, and if there is a remaining amount not used, the funds will be redistributed to other initiative project funds. Motion seconded by Commissioner Stephanie Moore. The motion carried unanimously.

List of 2021 donations for review and approval: The donation proposal was discussed at the last commission meeting held on February 9, 2022 to spend the operating funds by the fiscal year end shutdown. Conversations were held as to why allocations would be provided to the listed organizations and agencies, and their purposes to using the funds. Allocating distributions to other governmental agencies and outside organizations that assess the needs of women in all aspects of society and combat discrimination of women is one of the core values of the commission. Additionally, the listed (i.e see attached voting record) governmental agencies and outside organizations have partnered and collaborated with the commission in 2021, as well as correlate with the four focus areas of the commission. Likewise, to meet state procurement process guidelines before the fiscal year-end shutdown these organizations have provided a description summary of the usage and the ability for the commission to track the progress of how the funds will be managed. Distributing to these organizations will continue to build awareness of the commission, develop further partnership relationships, and assist other needs that align with the commission's statutes that affect Hoosier women. Additions were made to the proposal for upcoming event sponsorships and promotional items needed to represent the commission at outreach events. **Commissioner Kayevonne Dailey motioned to approve the 2021 donation proposal. Motion seconded by Commissioner Kori Chambers. The motion carried unanimously.**

NEW BUSINESS:

Indiana Commission for Women Annual Report 2021: **Commissioner Kori Chambers motioned to approve the Indiana Commission for Women Annual Report 2021. Motion seconded by Molly Chavers. The motion carried unanimously.**

New Officer Appointments: **Commissioner Kayevonne Dailey motioned to approve the 2022 Executive Committee consisting of Commissioner Kori Chambers as First Vice Chair, Commissioner Molly Chavers as Second-Vice Chair, Commissioner Stephanie Moore as Secretary, and Commissioner Christine Altman as Treasurer. Roll call was taken, and the motion carried unanimously.**

COMMISSIONER'S COMMENTS: no comments from commissioners.

PUBLIC COMMENTS: no comments from the public.

ADJOURNMENT: The meeting was called to adjourned by Chair Dr. Lindsay Weaver at 12:43 PM EST.

Next Meeting: April 13, 2022

Subsequent Meeting: May 11, 2022

